

**Minutes of the Evangeline Parish Library Board of Control Search Committee
April 17, 2018**

(To be approved at May 15, 2018 Library Board of Control Meeting)

The Evangeline Parish Library Board of Control Search Committee met on Tuesday, April 17, 2018, at 10:00 a.m. at the Main Library in Ville Platte (916 West Main Street).

Present were Search Committee Chairwoman Gaynelle Coates, Search Committee members Fay Langley and Katy Marcantel, Library Director Mary Foster-Galasso, and Staff Member Tina King.

Chairwoman Gaynelle Coates called the meeting of the Library Board of Control Search Committee to order.

Marcantel made a motion to approve the agenda. Langley seconded, and the motion carried, unanimously.

Marcantel made a motion to approve the minutes of the March 20, 2018, Library Board of Control Search Committee meeting. Langley seconded, and the motion carried unanimously.

The Committee was presented an employment and reference report on the two final applicants, Jessica Norris and Margaret Mealer.

Chairwoman Coates read the report summarizing the results from the references interviewed by each of the Committee Members. The report consisted of the interviewer's name, person interviewed, outline of interview, reference's credentials, and notes. The employment portion of the report consisted of employment checks (with written permission of the applicant), employment history, and notes.

The employment and reference report was discussed and reviewed by the Board.

Langley made a motion to accept the reports, and that the reports be submitted to the full Library Board of Control. Marcantel seconded, and the motion carried unanimously.

Each Committee Member was presented copies of the Essay Questions/Answers received from the two final applicants. Chairwoman Coates read the essay questions, and each of the two final applicants' answers. The Committee reviewed and discussed each of the applicants' answers, and completed the evaluation report for each of the applicants.

Chairwoman Coates asked that the full Library Board of Control be given copies of the Essay Questions/Answers, and evaluation recommendations. All Committee Members agreed.

Foster-Galasso presented the Committee with a proposed schedule for the May 15th final interview date for the two final applicants, and Library Board of Control Meeting. The planned schedule was approved by acclamation.

Marcantel moved that the meeting be adjourned. Langley seconded, and the motion carried unanimously.